

**DISTRICT XI COMMITTEE  
MEETING MINUTES  
12 AUGUST 2009  
LEHIGH COUNTY TECHNICAL INSTITUTE**

Committee Members Present: Mr. Nemes, Mr. Hauck, Mr. Schneider, Mr. Welsh, Mrs. Ross, Mr. Heffernan, Mr. Amato, Mrs. Arnts, Mr. Kinder, Mr. Fisher, Mr. Zimmerman, Mr. Davis, Mr. Hartman, Mr. Ramella, Mr. Harakal

CALL TO ORDER: 12:03 a.m.

Mr. Nemes

I. Approval of Agenda:

Mr. Nemes

- A motion was made by Hauck/Arnts to approve the 12 August 2009 meeting agenda. The motion passed unanimously.

II. Secretary Report:

Mr. Harakal

- A motion was made by Zimmerman/Davis to approve the meeting minutes from the 30 July 2009 meeting of the District XI Committee. The motion passed unanimously.
- Discussion of the letter from the Lehigh Valley Conference concerning the playing status of 9<sup>th</sup> graders. The Lehigh Valley League President would like to know why the request for 9<sup>th</sup> graders to be able to play on junior high/freshman and the JV level was defeated by the District XI Committee. The District XI Committee will send a letter to Mr. LaPorta addressing this issue.

III. Update of the District XI Handbook:

- Review of the committee members information that is posted on the District XI handbook.
- Review of the meetings/minutes section in the District XI handbook. This section is now live.
- Review of the sections of the handbook that need to be finalized. These sections will be completed before the start of the school year.

IV. Committee Composition:

Mr. Wabby

- The vote for the District XI Committee composition proposal will be addressed at the October meeting of the District XI Committee.

V. Treasurer's Report:

Mr. Zimmerman

A. Current Financial Status

- Review of the 2009 District XI playoff financial summaries.
- Discussion of the expenses for the 2009 track and field championships.
- Discussion of the site for future track and field championships.
- Mr. Nemes recommended that for the October meeting the discussion regarding sites for future track and field championships be continued.

- A motion was made by Arnts/Davis to approve the 2009 District XI spring playoff financial summaries. The motion passed unanimously.
  - The Great Plans software system will be able to track our expenses for a five year period.
- B. Development of Cost Containment Strategies
- Discussion of the operations manual that Mr. Zimmerman is creating along with the help of Mr. Hartman and Mr. Schneider. Mr. Zimmerman will be finalizing this document in a few days and he will send out the operations manual for each committee member to review. Everyone is encouraged to give their feedback for the operations manual to Mr. Zimmerman.
  - Discussion of the different expenses that sites charge for hosting events.
  - Discussion of developing a cost containment committee. Mr. Nemes recommended Mr. Ramella to chair this committee and for Mr. Schneider and Mr. Kinder to be members of this committee. All three gentleman agreed to be members of this committee.
- C. State Audit Status
- This is currently on hold until the PIAA makes a final decision of the state audit. This will be discussed at the October meeting.
- D. Proposed 2009-2010 Budget Configuration
- Review of the procedures for developing the 2009-2010 budget.
- E. Fiscal Summary Report
- Review of the 2008-2009 Fiscal Summary Report.
  - Review of the account coding numbers.
- F. Ticket Prices
- Discussion of increasing the cost of adult and student tickets. No action was necessary.
- G. Per Diem
- A motion was made by Welsh/Ross to continue with present protocol for the following items until the Cost Containment handbook is ratified: ticket prices, reimbursement, per diem, mileage, stipends, dues payment for schools, check approval method and office expenses. The motion passed unanimously.
- VI. Process to Appoint Committee Chair Personnel
- Discussion of how this process takes place. Should there be a defined process?
  - Discussion of distributing the workload for the various sports that District XI sponsors.
- VII. Rules for Website Inclusion of Information
- A motion was made by Zimmerman/Arnts for Mr. Fisher to develop website parameters for the Cost Containment handbook. The motion passed unanimously.
- VIII. Hearings
- A. Pius X High School student
- Mr. Nemes gave a brief history of this request.
- B. Student transfer from Pius X High School to Pocono Mtn. East High School

- Mrs. Ross gave a brief history of this transfer request.
- IX. Sport Reports
- Mr. Welsh gave a report of the PIAA official's convention.
  - Mr. Fisher gave a report of the stadium announcer's workshop held by the PIAA.
- X. Student Transfers
- A motion was made by Schneider/Kinder to ratify the transfer of Student from Bethlehem Catholic High School to Easton Area High School since both Principals signed the athletic transfer waiver request. The motion passed unanimously.
  - A motion was made by Hartman/Welsh to ratify the transfer of Student from Shawnee High School to Northwestern Lehigh High School since both Principals signed the athletic transfer waiver request. The motion passed unanimously.
  - A motion was made by Schneider/Heffernan to tentatively ratify the transfer of Student from Pocono Mountain West High School to Whitehall High School until the appropriate paperwork is received by the District XI Committee. The motion passed unanimously.

A motion was made by Davis/Hartman to adjourn the meeting

Respectfully submitted,

Donald L. Harakal, CAA  
District XI Secretary